



# **ANDREWS**

## BEHAVIORAL HEALTH



### **BOARD OF TRUSTEES MEETING**

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**Andrews Center  
Tuesday, December 3, 2024, at 2:00p.m.  
2323 West Front Street, Tyler, TX 75702  
903-597-1351**



## **BOARD OF TRUSTEES MEETING**

**Tuesday, December 3, 2024, 2:00p.m.**

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Pursuant to Chapter 551 of the Texas Government Code, this notice is to advise that a regular meeting of the Andrews Center Board of Trustees will be held at 2:00p.m. on Tuesday, December 3<sup>rd</sup>, 2024, in the Dick DeSanto Room 208 on the 2<sup>nd</sup> floor of the Andrews Center 2323 W. Front Street, Tyler, Texas 75702.

Questions regarding this agenda should be directed to the Executive Office at 903-535-7407. The agenda is available on the Andrews Center website. ([www.andrewscenter.com](http://www.andrewscenter.com))

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**PUBLIC COMMENT:** (Government Code Section 551.007) Members of the public who have previously filled out a participation form have an opportunity to address the Board of Trustees on agenda items. The Board is unable to deliberate on non-agenda items. If you desire to request a matter on a future agenda, you may make the request to [kwakefield@andrewscenter.com](mailto:kwakefield@andrewscenter.com) If you wish to address the Board, obtain a public participation form, and submit the completed form to [kwakefield@andrewscenter.com](mailto:kwakefield@andrewscenter.com) prior to board meeting. Please be mindful of the Board Rules of Procedure, Conduct, and Decorum when making your comments and/or attending public meetings.

- I. Call to Order**
  - A. Pledge and Prayer -Stephanie Smith, The King's Storehouse Food Bank, Tyler, TX**
  - B. Introductions and Public Comment Period**
  - C. Introduction of Mateo Gutierrez**
  
- II. Chairman's Reports**
  - A. Approve October 24, 2024, Board Minutes- Keith Youngblood**
  - B. Update on policy reviews – Judge Reese**
  - C. Update on Trustee Appointments for FY25 and 26**
  
- III. Chief Financial Officer's Reports**
  - A. Acceptance of the October 2024 Financials Report**
  - B. Acceptance of the October 2024 Treasurers Report**
  - C. Approval of Contracts over 10,000**
  - D. Accept Contributions Report**
  - E. Acceptance of Financial Advisory Sub-Committee Report**

**F. Charity Care Policy Update**

**IV. Chief Executive Officer's Reports-Lynn Rutland**

- A. Center of Excellence Community Discussion, At Breckenridge Village Event Center, December 17, 2024, 10:00 A.M. -Lynn Rutland**
- B. Legislative Update- Becki Mangum**
- C. Shifts Road Show Report -Kathy Dean**

**V. Consent Agenda-Acceptance of the Reports**

- A. Andrews Center September 2024 Service Encounters – Kathy Wakefield**
- B. Andrews Center Organization Chart- Anne Cozart**
- C. Personnel Report/Opened Positions**

**VI. Executive Session: (in compliance with Texas Open Meeting Act, Subchapter D, Section 551.071 (1; (a) (b) [Contemplated Litigation and Consultation with Attorney;] and/or Section 551.074 (Personnel Matters)**

- A. CEO Succession Plan.**
- B. Nominating of Officers by the Nominating Committee.**

**VII. Action Items from the Executive Session**

**VIII. Adjournment.**

**The next board meeting is scheduled for: January 28, 2025**

